

# EMS VS MAZÉVO CHECKLIST

This checklist compares some of the most important differences between two leading event management and scheduling platforms. Both products share a common set of features that help you schedule all your spaces without overbooking and always remember essential event details.

**What does Mazévo do?**

Mazévo is a modern facility scheduling and event management platform built for the cloud that you can access anywhere from a web browser. Designed for education institutions and other non-profits, it provides a single platform for everything happening in your meeting and event spaces, along with related details such as room setups and resource requirements. You get a system focused on your needs, easy to learn and use, providing an excellent experience for your users and customers.

**What does EMS do?**

EMS is designed for a wide variety of corporations, law firms, financial services companies, universities, and other large-scale enterprises with large budgets. It includes a full suite of hoteling & workspace management, meeting room scheduling, visitor management, video conferencing, and reporting tools. These tools allow customers to do everything from optimizing their space utilization to facilitating hybrid work, and it also includes several integrations to expand the tool's functionality.

**Ways to use this checklist**

- If you are using EMS, you can use this checklist to see if Mazévo would be a suitable alternative for your department or campus.
- If you use another system besides EMS, you can use it to understand the differences between the two platforms when shopping for a replacement.
- It can help you prioritize the most important functions for your operation.

**Other things to consider**

Remember, software features are only one factor when looking for an alternative scheduling platform. Other important factors include

- Affordability
- Cloud vs. hosted on-site
- Time required to get up and running
- Ease of use
- Data migration from your current platform
- IT resources needed to implement and maintain
- Frequency and quality of updates
- Cost to implement
- Helpful customer service & support
- Customer references

**How was this checklist created?**

Dean Evans created EMS and started Dean Evans and Associates in the mid-1980s for Colorado State University. He ran that company until he sold it in 2014 with no intention to return. A few

years later, he discovered a need for a more streamlined, innovative, and easy-to-use system with all the power and flexibility that EMS offered. In 2019 Mazévo was born.

*Please note that every attempt was made to ensure the information in the checklist is accurate. We have extensive knowledge of the EMS platform from our previous experience working at EMS. Still, the last time we directly worked with the product was in 2014, and recent EMS updates may have added or removed product capabilities. We have validated this information with current EMS customers whenever possible but please supplement it with your own research.*

| Product Features                                                                                                           |     |        |
|----------------------------------------------------------------------------------------------------------------------------|-----|--------|
| General Room Scheduling:                                                                                                   | EMS | Mazévo |
| Schedule rooms, outdoor areas, vehicles and other shared resources                                                         | ✓   | ✓      |
| Create single-day, recurring and non-pattern bookings                                                                      | ✓   | ✓      |
| Graphical Reservation Book with drag-and-drop scheduling                                                                   | ✓   | ✓      |
| Track holidays and facility closures                                                                                       | ✓   | ✓      |
| User-definable booking statuses for workflow                                                                               | ✓   | ✓      |
| Group rooms into “Views” for searching, display in the Reservation Book and reporting                                      | ✓   | ✓      |
| Group buildings into “Areas” (by country, region, city, etc.) for searching, display in the Reservation Book and reporting | ✓   | ✗      |
| Independently managed facilities can share one system (e.g., entire college campus or corporate enterprise)                | ✓   | ✓      |
| Supports scheduling rooms in multiple time zones                                                                           | ✓   | ✓      |
| Access and update events, services and customer information from phone or mobile device                                    | ✗   | ✓      |
| Schedule when customers are allowed to access a room before the event                                                      | ✗   | ✓      |
| Automatically prevents duplicate contact records                                                                           | ✗   | ✓      |
| Library of attachments available for emailing with confirmation.                                                           | ✗   | ✓      |
| Academic Scheduling (Classrooms):                                                                                          | EMS | Mazévo |
| Import courses from a flat file or API                                                                                     | ✓   | ✓      |
| Cloud-based integration platform as a service                                                                              | ✗   | ✓      |
| Courses get priority for classrooms and will bump any events that are in the way                                           | ✓   | ✓      |
| Collaborative tools to plan, publish and maintain the academic schedule                                                    | ✓   | ✓      |
| Flexible, customizable algorithm for automated assignment of classrooms                                                    | ✓   | ✓      |
| Provides the ability to run and compare different classroom optimization scenarios                                         | ✓   | ✗      |
| Final Exam Scheduling                                                                                                      | ✓   | ✓      |
| Two-way interface with your SIS/ERP system, including auto-synchronization for published terms                             | ✓   | ✓      |

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| Academic departments can submit new courses and changes to courses online                                   | ✓          | ✗             |
| Tracks instructor preferences and course requirements for classroom attributes.                             | ✓          | ✓             |
| Analyze how well classes conform to standard time blocks                                                    | ✓          | ✗             |
| Eliminates double bookings for classes                                                                      | ✓          | ✓             |
| Supports cross-listed courses and sections that need to "meet with" other sections in the same room         | ✓          | ✓             |
| Academic Book provides a graphical view of classroom and instructor schedules by day of week                | ✓          | ✓             |
| Analyze classroom utilization and seat utilization with built-in reports                                    | ✓          | ✓             |
| Scalable for multiple campuses, colleges, academic departments, subjects, etc.                              | ✓          | ✓             |
| <b>CRM:</b>                                                                                                 | <b>EMS</b> | <b>Mazévo</b> |
| Track and manage customer and prospective customer relationships                                            | ✓          | ✓             |
| View meeting and event history by account and easily copy past reservations to future dates                 | ✓          | ✓             |
| Produce detailed customer confirmations                                                                     | ✓          | ✓             |
| Produce lists of email and/or mailing addresses for marketing purposes                                      | ✓          | ✓             |
| Sales/revenue reporting                                                                                     | ✓          | ✓             |
| Set follow-ups and alerts by account                                                                        | ✓          | ✓             |
| Log correspondence and record comments by account                                                           | ✓          | ✗             |
| Log email correspondence to events                                                                          | ✗          | ✓             |
| Log correspondence and record comments by event/reservation                                                 | ✓          | ✓             |
| Generate quotes and contracts for facility rentals                                                          | ✓          | ✓             |
| Quickly view customer status including accounts receivable balance, outstanding invoices, deposits and more | ✓          | ✓             |
| Send automated reminder emails to customers                                                                 | ✓          | ✓             |
| Detailed audit history tracks all reservation changes                                                       | ✓          | ✓             |
| Attach documents and other files to specific events/reservations                                            | ✓          | ✓             |
| Attach documents and other files to customer accounts                                                       | ✓          | ✓             |
| <b>Event Management and Meeting Services:</b>                                                               | <b>EMS</b> | <b>Mazévo</b> |
| Specify setup type, count and unlimited notes for operations crew                                           | ✓          | ✓             |
| Manage the inventory of resources like audio visual equipment                                               | ✓          | ✓             |
| Define your own service and resource categories                                                             | ✓          | ✓             |
| Schedule multiple service times for things like catering or personnel                                       | ✓          | ✓             |
| Automated change notification emails to service providers                                                   | ✓          | ✓             |

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| Limit users to accessing specific service/resource categories                                                                      | ✓          | ✗             |
| Restrict categories by building for location specific services                                                                     | ✓          | ✓             |
| Ability to define resource exclusions by room                                                                                      | ✓          | ✓             |
| Ability to define resource packages                                                                                                | ✓          | ✓             |
| Detailed food selections within Catering operations (Menu Options)                                                                 | ✓          | ✓             |
| Monitor the delivery of services                                                                                                   | ✓          | ✓             |
| <b>Operations App</b>                                                                                                              | <b>EMS</b> | <b>Mazévo</b> |
| Activity Log to quickly find new and changed bookings                                                                              | ✗          | ✓             |
| Ability to access and manage daily setups and services from a mobile device                                                        | ✗          | ✓             |
| Monitor completion of services from desktop or mobile device                                                                       | ✗          | ✓             |
| Access room setup diagrams from mobile device                                                                                      | ✗          | ✓             |
| Log pictures of completed setups from mobile device                                                                                | ✗          | ✓             |
| Log notes related to setups from desktop or mobile device                                                                          | ✗          | ✓             |
| Ability to assign work to operations personnel                                                                                     | ✗          | ✓             |
| Create & manage non-booking related work/tasks with staff assignments                                                              | ✗          | ✓             |
| Create shift logs and building manager logs                                                                                        | ✗          | ✓             |
| <b>Billing and Accounts Receivable:</b>                                                                                            | <b>EMS</b> | <b>Mazévo</b> |
| Pricing and Invoicing                                                                                                              | ✓          | ✓             |
| Easily regenerate invoices, no voiding                                                                                             | ✗          | ✓             |
| Track deposits and payments; print Aging Report                                                                                    | ✓          | ✓             |
| Pricing Methods (Unit, Hourly, Half Day/Full Day)                                                                                  | ✓          | ✓             |
| Define multiple Pricing Plans                                                                                                      | ✓          | ✓             |
| Automatically calculates taxes, services charges                                                                                   | ✓          | ✓             |
| Multiple billing departments                                                                                                       | ✓          | ✓             |
| Supports splitting charges between two or more customers                                                                           | ✗          | ✗             |
| Transactions Browser to quickly retrieve invoices, payments, etc.                                                                  | ✓          | ✓             |
| Provides lookup and validation of billing reference data like charge code, cost center, project number, client matter number, etc. | ✓          | ✗             |
| <b>Approval Workflow Tools</b>                                                                                                     | <b>EMS</b> | <b>Mazévo</b> |
| Automatically notify users when an event requires approval from other stakeholders                                                 | ✗          | ✓             |
| Review events for completeness and accuracy before sending on for approval from other stakeholders                                 | ✗          | ✓             |
| send events to multiple approvers at once                                                                                          | ✗          | ✓             |
| Monitor approval status of events                                                                                                  | ✗          | ✓             |



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| Eliminate delays and bottlenecks by automatically reminding users when their approval is needed | ✗          | ✓             |
| Record explanations when approval is declined                                                   | ✗          | ✓             |
| <b>Reporting:</b>                                                                               | <b>EMS</b> | <b>Mazévo</b> |
| Calendars, event schedules, operational and statistical reports                                 | ✓          | ✓             |
| Export reports to Excel, Word, PDF or more                                                      | ✓          | ✓             |
| Usage and analytic reporting                                                                    | ✓          | ✓             |
| Sales reporting for past performance and forecasting                                            | ✓          | ✓             |
| Sales reports display tax and service charges                                                   | ✗          | ✓             |
| Resource schedules                                                                              | ✓          | ✓             |
| Banquet Event Orders (BEOs)                                                                     | ✓          | ✓             |
| Query Builder for ad-hoc reporting; reusable report definitions                                 | ✓          | ✓             |
| User Defined Fields (UDFs) available in Query Builder                                           | ✓          | ✓             |
| Public and private access to Query Builder reports                                              | ✓          | ✓             |
| Charting and graphing capabilities                                                              | ✓          | ✓             |
| Data drill-down, column sorting/grouping/adding/deleting in analytic reports                    | ✓          | ✓             |
| Memorize multiple report settings for later reuse                                               | ✓          | ✓             |
| Access reports from computer or mobile device                                                   | ✗          | ✓             |
| Reports can be accessed by clicking a link and are always up to date                            | ✗          | ✓             |
| send reports out automatically by email                                                         | ✓          | ✓             |
| <b>Messaging</b>                                                                                | <b>EMS</b> | <b>Mazévo</b> |
| Send and respond to messages within the app in real-time                                        | ✗          | ✓             |
| Automatic notification of new messages                                                          | ✗          | ✓             |
| Messages automatically logged with the event                                                    | ✗          | ✓             |
| All message communication details in one place for your staff to access.                        | ✗          | ✓             |
| <b>Public Calendar:</b>                                                                         | <b>EMS</b> | <b>Mazévo</b> |
| Publish a public calendar of events happening in your facility                                  | ✓          | ✓             |
| Search tools to find/filter events on calendar                                                  | ✓          | ✓             |
| Brand calendar with your logo and colors                                                        | ✓          | ✓             |
| Hide private events from calendar                                                               | ✓          | ✓             |
| Add details such as images, links, descriptions for events that are visible to general public   | ✓          | ✓             |
| Integrated approval process for additional calendar details (images, links, descriptions)       | ✓          | ✓             |
| <b>Online reservations:</b>                                                                     | <b>EMS</b> | <b>Mazévo</b> |

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| Submit requests that require approval                                                                     | ✓          | ✓             |
| Supports self-service requests that requires no approval                                                  | ✓          | ✓             |
| Request form changes automatically based on what is requested                                             | ✗          | ✓             |
| Display room setup icons and descriptions to help novice users                                            | ✗          | ✓             |
| Responsive web design - Access request form from mobile device browser                                    | ✗          | ✓             |
| Automatic welcome email for new user accounts                                                             | ✗          | ✓             |
| Schedule services like catering and A/V                                                                   | ✓          | ✓             |
| Add your own questions to request form                                                                    | ✓          | ✓             |
| QR code access for fast, self-service room booking                                                        | ✗          | ✓             |
| Display customer-specific pricing for rooms, services and resources                                       | ✓          | ✓             |
| Configurable request rules and limits for rooms and groups of users                                       | ✓          | ✓             |
| Service Only requests (no need to book a room)                                                            | ✓          | ✓             |
| Display resource images (A/V equipment, catering items, etc.)                                             | ✓          | ✗             |
| <b>Online facility info:</b>                                                                              | <b>EMS</b> | <b>Mazévo</b> |
| End users can browse and filter your facility schedule in list or calendar format                         | ✓          | ✓             |
| Visitors can browse your facilities to see room images, capacity by setup type, and additional attributes | ✓          | ✓             |
| If enabled, users can access a grid view of room use and availability                                     | ✓          | ✓             |
| Incorporate images (pictures, room layouts, floor plans, etc.)                                            | ✓          | ✓             |
| Meetings and events can include additional notes and instructions                                         | ✓          | ✓             |
| Administrators can create links to filtered views of the facility schedule                                | ✓          | ✓             |
| <b>General and Technical:</b>                                                                             | <b>EMS</b> | <b>Mazévo</b> |
| 100% web-based interface for all users - administrators & end users                                       | ✗          | ✓             |
| Web interfaces compatible with smartphones and tablets such as iPhone® and iPad®                          | ✓          | ✓             |
| Customer facing web interface can be branded and customized                                               | ✓          | ✓             |
| Detailed audit history; maintains log of changes                                                          | ✓          | ✓             |
| API (Application Programming Interface)                                                                   | ✓          | ✓             |
| Data import utilities                                                                                     | ✓          | ✓             |
| Granular user security and system scalability                                                             | ✓          | ✓             |
| Simplified User Accounts - Only one account per user                                                      | ✗          | ✓             |
| Designed with accessibility in mind                                                                       | ✓          | ✓             |
| Database engine                                                                                           | ✓          | ✓             |
| <b>Options:</b>                                                                                           | <b>EMS</b> | <b>Mazévo</b> |
| Virtual EMS (Web Requests/Reservations, Facility Browsing)                                                | ✓          | ✓             |

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| Single Sign-On (SSO) Integrated Authentication                                     | ✓          | ✓             |
| Video Display Interface                                                            | ✓          | ✓             |
| Advanced API (Application Programming Interface)                                   | ✓          | ✓             |
| Academic Import Utility                                                            | ✓          | ✓             |
| HR Integration Toolkit                                                             | ✓          | ✓             |
| <b>Integrations:</b>                                                               | <b>EMS</b> | <b>Mazévo</b> |
| Digital Signage and Visual Communications                                          | ✓          | ✓             |
| Building Automation and Heating, Ventilation & Air Conditioning Systems (BAS/HVAC) | ✓          | ✓             |
| Room Diagramming Software                                                          | ✓          | ✓             |
| Interactive Touch-Screens as Room Signs                                            | ✓          | ✓             |
| Accounting and Financial Systems                                                   | ✓          | ✓             |
| Student Information Systems and Enterprise Resource Planning (SIS/ERP)             | ✓          | ✓             |

It is easy to switch from EMS to Mazévo. See [How We Simplify the Move from EMS to Mazévo](#) for more details.